

Tuition Reduction Policy

In order to fulfill the Catholic ministry of Christ The King School to ensure that families who desire a rigorous, Catholic Christian education for their children have access to our school, regardless of financial status, tuition reduction, to the extent possible within the school's operating budget, will be given in a fair and equitable manner. Reduction decisions are made by the pastor or his designee. For 2017–2018, Tuition reduction is capped at a total amount of \$80,000. Reduction will be given on a first come – first serve basis, based on the date the application and registration is received. Once the cap is reached, no further reductions will be given. Please return registration and application paperwork on time.

For the 2017-2018 school year, the following procedures are mandatory for any family to receive tuition reduction:

1. Every family requesting a reduction must apply annually.
2. Families requesting tuition reduction must complete a Tuition Reduction Application and turn in with required documents.
3. Families approved for Tuition Reduction must make regular monthly payments, in an amount agreed upon by all parties in the Financial Contract. Failure to maintain those monthly payments will make the family ineligible for Tuition Reduction in the upcoming year.
4. Every family receiving reduced tuition must submit a signed Service Time agreement. Families receiving reduced tuition are required to provide the school with equitable service time dependent on the amount of assistance received.
5. All families will be required to pay assessed fees, regardless of assistance level.
6. Tuition assistance will not exceed 90% of total family tuition, excluding fees.

Procedures for Tuition Reduction

1. All applications will be kept confidential
2. Applications for tuition reduction will be due with registration paperwork or at any time that a family's financial position changes.



Christ The King Catholic School

2017-2018 Student Tuition Reduction Form

Date Received by Office: _____

Reduction is offered on a first come, first served basis, and has a maximum annual cap. Once the school has approved applications totaling that cap, no further reductions can be given. Please return Registration paperwork and Reduction Application promptly.

Parent A Name Responsible for Tuition: _____

Address: _____ Social Security Number: _____

Phone Number: (Home) _____ (Cell) _____ (Work) _____

Place of Employment: _____ How Long? _____

Relationship to Student(s) Circle One: Father Mother Guardian

Parent B Parent/Guardian Residing with Parent A: _____

Address: _____ Social Security Number: _____

Phone Number: (Home) _____ (Cell) _____ (Work) _____

Place of Employment: _____ How Long? _____

Relationship to Student(s) Circle One: Father Mother Guardian

Number of dependent children who will attend a tuition charging school: daycare, Pre-K, elementary school, secondary school, or college in the fall of 2017. _____

Please list all dependent children in order of oldest to youngest, including college students. Indicate each dependent's relation to Parent/Guardian A: child, foster child, grandchild, etc.

Dependent Last Name	Dependent First Name	Age	Relation to Parent/Guardian	Name of school student will attend in the Fall of 2017

Number of individuals who reside in your household: _____

Are you divorced? _____ Who claimed the student as a tax dependent in 2016? _____

Do you receive child support? _____ How much per month? _____

Housing Information

Do you rent or own your residence? _____ If renting, what is the monthly rental payment? _____

Do you own your residence? _____ What is your monthly mortgage? _____ What is the current

Market value? _____ What is the amount still owed? _____ Year Purchased? _____

WHAT IS REQUIRED WITH THIS APPLICATION

(If any of the following is missing, your application will not be considered complete.)

1. This application form filled out in its entirety, **SIGNED AND DATED BELOW** by the Parent(s)/Guardian(s) listed in Sections A and B.
2. You must provide a copy of your 2016 federal tax form as filed with the IRS.
3. You may be asked to provide additional information about other significant/unusual financial circumstances or changes (such as delinquent medical bills or maybe one just lost their job)
4. You must read the attached Tuition Assistance policy.

SIGN HERE

I/We declare that the information on this form is true, correct, and complete to the best of my/our knowledge.

Parent/Guardian A _____ Date _____

Parent/Guardian B _____ Date _____

Office Use Only:

Date Reviewed	Signatures of Reviewees	